

## Yes, I believe!

### 1. Personal Information

Name: \_\_\_\_\_ Department: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Supervisor: \_\_\_\_\_ Employee ID: \_\_\_\_\_

Name(s) as you wish to be listed in the Foundation Annual Report: \_\_\_\_\_

- I/We would like to remain anonymous. I understand my name will not be listed in the annual report.  
 My spouse/partner's company has a matching gift program.

### 2. I believe in...(Gift designations/ Ways to Give):

Note: You may give to multiple funds in any combination of earned time, payroll deduction, and cash. (Please see reverse for more details on ways to give listed below.):

**Please designate my gift as follows (Please make sure percentages add up to 100%):**

- \_\_\_% Reflection Garden Fund  
 \_\_\_% Monsignor Henri Milette Education Fund  
 \_\_\_% Other St. Joe's Fund \_\_\_\_\_  
 \_\_\_% Covenant Health Hearts United Employee Assistance Fund

**I would like to make my gift by:**

**Payroll Deduction:**

- \$\_\_\_\_\_ per pay period for the duration of:  
 2022 (Feb-Dec 2022)  Ongoing (Feb 2022 until you ask us to stop)  
 \$\_\_\_\_\_ one-time deduction (Feb. 2022)

**One-Time Gift (Complete Step 3):**

- \$\_\_\_\_\_

**Earned Time:**

- \_\_\_\_\_ Hours (deducted April 2022)

### 3. One-Time Gift Payment Options

Cash/check enclosed (payable to St. Joseph Hospital for local funds and payable to Covenant Health for the Covenant Hearts United Emergency Assistance Fund)

Credit card

Name as listed on card \_\_\_\_\_ Credit Card Number \_\_\_\_\_

Exp. Date \_\_\_\_\_ Security Code \_\_\_\_\_

Billing Address\* \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

\*Please use the address associated with your credit card billing, if different from your mailing address.

### 4. Please sign

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Questions?** Please contact Deb Tighe at 603.884.4343 or dtighe@covh.org.

**Return forms** to the Foundation through interoffice mail or by mailing to the St. Joseph Hospital Foundation at 172 Kinsley Street, Nashua, NH 03061

## Ways of Giving to the Employee Campaign

You may give any combination of earned time, payroll deduction, and cash.  
Every gift, of any size or type, makes a difference!

### PAYROLL DEDUCTION

Payroll deduction is a great way to make a big difference! Payroll deduction will start the first payroll period of February 2022.

Common gift levels include:

- \$50.00 per period
- \$25.00 per period
- \$10.00 per period
- \$30.00 per period
- \$15.00 per period
- \$5.00 per period

### EARNED TIME

Earned time is an easy way to give! Donated hours will be deducted in April 2022. The net amount (after taxes and deductions) is your tax-deductible gift amount. The value of your donated Earned Time hours will be included in your annual income as reported on your W-2 form for tax purposes. Any number of hours can be donated up to 80 hours.

Common gift levels include:

- 4 hours
- 8 hours
- 12 hours
- 16 hours
- 24 hours

### ONE-TIME GIFT

A gift of any amount makes a difference! Just submit cash, check or credit card information to the Foundation at the address below.

### OTHER WAYS TO GIVE

Two other simple ways to support St. Joe's:

- Name St. Joe's as a beneficiary of your life insurance
- Include St. Joe's in your will

For more information, please contact Deb Tighe (contact information below).

### OTHER POPULAR FUNDS

- Senior Behavioral Health Unit
- Oncology & Breast Care Center
- Mobile Health Clinic
- Intensive Care Unit
- Food Pantry
- Perinatal Bereavement
- St. Marguerite d'Youville Fund
- School of Nursing
- Rehabilitation

**FAQ:** What did I give last year? If you are currently making a deduction by payroll, the easiest way to find your deduction amount is to check your latest pay check by visiting API ESS (Employee Self-Service.) You can find your gift listed under 'Post-Tax Deductions.' If you made a gift of cash or earned time to last year's campaign and want to know the amount, please call the Foundation Office at 207.907.3167.

**Questions?** Please contact Deb Tighe at 603.884.4343 or [dtighe@covh.org](mailto:dtighe@covh.org).

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